



Guarantor Application Form:
Residential tenancy

PLEASE INCLUDE THE APPLICATION FEE OF £60 (inc VAT)

Guarantor Details:

Title: Mr Mrs Miss Ms Dr Revd:	Last Name:
First Name:	

Middle Name/s:

Any Previous Name/s in Full:

Current Addresses:

Time spent at this address:	Years:	Months:
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Tel: Home:	Work:	Mobile:
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E-mail address:

Identification Checks:

(Please supply N.I. number with driver's licence or passport, plus photocopy showing your photo)

Date of Birth:	National Insurance Number:
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Driver's Licence Number:	Passport Number:
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Status: Single Married Divorced Widowed Living with Partner
(tick box)

House owner Council Tenant Private Tenant Lodger
Living with relatives Employment Accommodation (tick box)

Answer clearly – write Yes or No	Individual Voluntary Agreement?	County Court Judgements?
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Court Decree?	Bankruptcy?	Evictions?	Administration Orders?
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If yes to any of these, please give full details...

Previous Addresses –

full address for last **three years** including postcodes, dates, and reasons for moving:

- 1.
- 2.
- 3.

Present Landlord [<input type="checkbox"/>] or, Letting Agent [<input type="checkbox"/>] Solicitor [<input type="checkbox"/>] Estate Agent [<input type="checkbox"/>] (tick a box)	
Name:	Telephone:
Full Address:	
Post Code:	
Previous Landlord [<input type="checkbox"/>] or, Letting Agent [<input type="checkbox"/>] Solicitor [<input type="checkbox"/>] Estate Agent [<input type="checkbox"/>] (tick a box)	
Name:	Telephone:
Full Address:	
Post Code:	
Present Occupation: Employed [<input type="checkbox"/>] Self-Employed [<input type="checkbox"/>] On-Contract [<input type="checkbox"/>] Retired [<input type="checkbox"/>] Un-employed [<input type="checkbox"/>] Student [<input type="checkbox"/>] Independent Means [<input type="checkbox"/>] (tick box)	Employer:
Line Manager or other contact:	Address: Post Code:
Date started this employ:	Employer Telephone:
Fax:	Email:
Employee Ref No:	Position Held:
Gross Annual Earnings £	Your work Fax:
Your work Telephone:	Your work Email:
Is your employment permanent?	Do you plan to change employment soon?
Previous Occupation (if less than 3 years):	Employer:
Line Manager or other contact:	Address: Post Code:

DECLARATION

I, THE UNDERSIGNED apply to stand and act as a
Guarantor to an Assured Shorthold Tenancy

For (Name of Proposed Tenant)

At (Address of Property to Let)

The initial rental amount is £ per calendar month payable by Standing Order

- I believe the information provided here to be true and authorise the landlord or agent to:
 - Carry out credit searches and reference checks and to contact employers, banks, referees, guarantors and credit reference agencies as appropriate.
 - Use the information obtained with third parties to assess credit ratings, make insurance decisions, for fraud prevention and tracing / debt collection.
 - Handle all information obtained in strictest confidence and in accordance with the principles of the Data Protection Act 1988.
- I understand that I can request the details of any credit reference agencies used so that I can verify with them the information provided.
- I understand that submission of this form is an Application only and may be accepted or refused at the sole discretion of the landlord.
- I understand that if I default on my guarantors' obligations, this information may be released (per S35 DPA 1988) to authorised debt recovery agencies and could affect any future applications I make for tenancies, credit and insurance.
- Completing this form does not commit the prospective tenant or landlord to a tenancy.
- I do hereby confirm that this Application has been made in good faith and in the event of proceeding and signing up for a Tenancy for which I am the guarantor I do so in the full knowledge of the contractual obligations this will place upon me. I have duly considered the financial planning in order to discharge such obligations.
- I can confirm that I have read the above and have raised any concerns with the landlord or agent.

Signature of Guarantor: **Date:**.....

Print name in block capitals:.....

Bank Reference Enquiry & Customer Consent form:



• **ENQUIRY TO:** *The Manager*

Bank Name:

Address:

.....

Sort Code:

• **Reference enquiry FROM:**

LANDLES

Blackfriars Chambers, King’s Lynn, Norfolk PE30 1NY. Tel: 01553 772816

Our ref:

• **Information request on:-**

Name of Customer:

Address:

.....

.....

Account Number:.....

Please will you let us have your opinion as to the means and standing of the above named Customer and his/her trustworthiness and ability to meet a RENTAL PAYMENT of:-

• RENT AMOUNT: £.....

(words):

• ***Customer consent & authorisation:***

❖ I/We (Customer) Consent to our Bankers, as above, providing a reference to us to LANDLES. We also authorise our Bankers, herewith, to debit our account with the fee for providing this enquiry.

➤ SIGNED:

➤ PRINT NAME:

➤ Date: